

Gareth J. Brown

116-15 240th Street, Elmont, New York 11003

Phone: 516 424-2094 E-Mail: gareth1976@gmail.com

Summary of Qualifications

- Experienced in design for print publications.
- Proficient in most commonly used computer design applications.
- Able to communicate well with clients and meet deadlines.
- Comfortable working with others under tense situations, ensuring consistent high quality, error free product.

Experience

The Daily Challenge, Brooklyn, New York

2000 - Present

■ Managing Editor

Manage all phases of print process, including design, layout, and electronic press. Collaborate with advertising department to layout designers to meet production deadlines. Research and edit stories from various sources. Assign photographers and acquire stock photography for all sections of the newspaper.

The Afro Times, Brooklyn, New York

2011 - Present

■ Graphic/Production Designer

Responsible for the layout, design and production of daily and weekly newspapers. Edited and customized ads for clients on an as-need basis, utilizing knowledge of layout principles, font management and aesthetic design concepts.

Education

September 1994 - May 1999

University of Maryland Baltimore County, Baltimore, Maryland

Bachelor's Degree in English.

Skills

Outstanding computer skills including Mac, PC and Internet skill with a high-proficiency in QuarkXPress, Microsoft Office and various internet browsers. Strong organizational, administrative and problem solving skills with the ability to interact professionally with individuals inside and outside of the company. Excellent written and verbal communication skills.